PI name]

[PI address]

[PI telephone/email]

Date [Today’s date]

Dear OPTIMISE II Participant,

In line with the new GDPR guidelines for research in the NHS, we are providing this letter to you, to outline what is happening with your data that we have collected.

Queen Mary University of London is the Sponsor for this study based in the United Kingdom. We will be using information from you and your medical records in order to undertake this study and will act as the data controller for this study. This means that we are responsible for looking after your information and using it properly. Queen Mary University of London will keep identifiable information about you for 20 years after the study has finished.

Your rights to access change or move your information are limited, as we need to manage your information in specific ways in order for the research to be reliable and accurate. If you withdraw from the study, we will keep the information about you that we have already obtained. To safeguard your rights, we will use the minimum personally-identifiable information possible.

You can find out more about how we use your information, or make a complaint by contacting the trial Chief Investigator Dr Rupert Pearse, via the Trial Manager (Priyanthi Dias) at [admin@optimiseii.org.](mailto:admin@optimiseii.org.)

Yours sincerely,

Professor Rupert Pearse

Professor of Intensive Care Medicine

Queen Mary University of London

Chief Investigator OPTIMISE II trial